



Course Syllabus

Course Code	Course Title	ECTS Credits
ENGL-010	Academic Writing and Academic Environment	0
Prerequisites	Department	Semester
None	Languages and Literature	Fall
Type of Course	Field	Language of Instruction
Required	English Language	English
Level of Course	Lecturer(s)	Year of Study
Foundation	Dr Katarzyna Alexander	1 st
Mode of Delivery	Work Placement	Corequisites
Conventional	N/A	None

Course Objectives:

The main objectives of the course are to:

- Prepare students for successful integration into Higher Education Institutions by acquainting them with academic language expectations and academic culture in multilingual environment.
- Develop and refine students' academic writing skills with an emphasis on essay structure, persuasive writing, paraphrasing, and proper citation.
- Enhance students' study skills and time management techniques tailored for academic success.
- Equip students with the skills necessary to effectively utilize both conventional and electronic academic resources for research and learning, thus fostering greater academic autonomy.

Learning Outcomes:

After completion of the course students are expected to be able to:

- Analyze and evaluate academic expectations regarding language and conduct within higher education settings, including an understanding of the nuances of academic integrity and basic research ethics.
- Apply and create well-structured, clear, and detailed written academic texts that include synthesizing and evaluating information and arguments from a variety of sources.

- Present their work in front of peers clearly and convincingly.
- Evaluate and apply time management techniques such as prioritization and scheduling to balance academic responsibilities, while also developing effective study skills like note-taking and summarization.
- Apply and analyze the process of utilizing academic resources effectively, including the ability to navigate academic libraries, databases, and online platforms for research and learning in order to achieve a significant level of learner autonomy necessary for success in the higher education environment.

Course Content:

1. Academic Language and Culture in Higher Education
 - a. Exploration of language expectations, focusing on understanding the main ideas of academic texts, expressing opinions and feelings with clarity, and engaging in discussions.
 - b. Introduction to the ethical considerations in academia, including research ethics and academic integrity.
2. Foundations and Enhancement of Academic Writing
 - a. Detailed coverage of academic writing elements, including thesis statements, paragraph structure, argumentation techniques, and essay organization.
 - b. Practice in proper citation and referencing with common styles like APA, MLA, and Chicago.
 - c. Responsible use of Generative AI like ChatGPT to improve the students' learning process according to their individual needs and learning styles.
3. Comprehensive Study Skills and Time Management Techniques
 - a. Exploration of techniques for effective studying, note-taking, summarization, and the organization of study material.
 - b. In-depth discussion on time management methods like the Pomodoro Technique, time blocking, and other prioritization methods.
 - c. Steps in becoming an autonomous learner: self- and peer-evaluation; independent basic library and database research skills; ethical use of AI and existing research.
4. Effective Utilization of Academic Resources
 - a. Navigational skills for effective use of academic libraries, databases, and digital learning platforms. Academic independence and basic research skills through the use of sources from the Internet as well as library database.
 - b. Evaluation techniques for selecting credible academic sources from a plethora of available resources.

Learning Activities and Teaching Methods:

Lectures, peer review sessions, individual and group assignments, in-class discussions

Assessment Methods:

Assignments, Class Participation, Midterm Exam, Presentations, Final Exam

Required Textbooks / Readings:

Title	Author(s)	Publisher	Year	ISBN
NEW PLUS Intermediate Student's Book: Listening, Speaking, and Writing	E.Moutsou and S.Parker	MM Publications, Greece	2005	9789603798231
Oxford Practice Grammar Basic PAP/CDR Edition	Ken Paterson, Mark Harrison, Norman Coe	Oxford UP	2009	9780194579780
The Official Cambridge Guide to IELTS for Academic & General Training with Answers	Ilen, Pauline, Amanda French and Vanessa Jakeman	Cambridge English	2014	9781107620698